

- \* Cllr Mary Forsyszewski (Mayor)
- \* Cllr Penny Marriott (Deputy Mayor)

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|---------------------------|---------------------------|
| * Cllr Brian Adams        | Cllr Peter Isherwood      |
| * Cllr Christine Baker    | * Cllr Jacquie Keen       |
| * Cllr David Beaman       | * Cllr Robert Knowles     |
| * Cllr Roger Blishen      | * Cllr Anna James         |
| * Cllr Peter Clark        | * Cllr Jack Lee           |
| * Cllr Carole Cockburn    | * Cllr Andy MacLeod       |
| * Cllr Richard Cole       | * Cllr Peter Marriott     |
| * Cllr Steve Cosser       | * Cllr Michaela Martin    |
| * Cllr Martin D'Arcy      | * Cllr Peter Martin       |
| * Cllr Jerome Davidson    | * Cllr Mark Merryweather  |
| * Cllr Kevin Deanus       | * Cllr Kika Mirylees      |
| * Cllr Simon Dear         | Cllr Stephen Mulliner     |
| Cllr Sally Dickson        | * Cllr John Neale         |
| Cllr Brian Edmonds        | * Cllr Peter Nicholson    |
| * Cllr Patricia Ellis     | Cllr Nick Palmer          |
| * Cllr David Else         | * Cllr Julia Potts        |
| * Cllr Jenny Else         | * Cllr Ruth Reed          |
| * Cllr Jan Floyd-Douglass | Cllr Paul Rivers          |
| * Cllr Paul Follows       | Cllr Penny Rivers         |
| * Cllr Michael Goodridge  | * Cllr John Robini        |
| * Cllr John Gray          | * Cllr Anne-Marie Rosoman |
| * Cllr Michaela Gray      | * Cllr Trevor Sadler      |
| * Cllr Joan Heagin        | * Cllr Richard Seaborne   |
| * Cllr Val Henry          | * Cllr Liz Townsend       |
| * Cllr George Hesse       | * Cllr John Ward          |
| * Cllr Chris Howard       | * Cllr Steve Williams     |
| * Cllr Daniel Hunt        | * Cllr George Wilson      |
| * Cllr Jerry Hyman        |                           |

\*Present

### **Apologies**

Cllr Sally Dickson, Cllr Brian Edmonds, Cllr Peter Isherwood, Cllr Stephen Mulliner, Cllr Nick Palmer, Cllr Paul Rivers and Cllr Penny Rivers

CNL23. MINUTES (Agenda item 1.)

23.1 The Mayor invited Members to confirm the Minutes of the Meetings of Council held on 16 July and 18 September 2019.

- 23.2 Cllr Follows made a point of personal explanation to draw Members' attention to the note of correction in the Minutes of the meeting on 16 July which addressed a statement he had made in relation to former Cranleigh Members of the Executive. In relation to the same Minutes, Cllr Deanus reminded Members that he had been an Executive Member from 2015 to 2019, as Member for Alfold, Cranleigh Rural, and Ellen's Green. Cllr Deanus asked that this correction be added to the Minutes.
- 23.3 In relation to the Minutes of the meeting on 16 July, Cllr Cosser asked for confirmation that all outstanding appointments to outside bodies had now been made; and Cllr Adams advised that he was still waiting for a response to his question about Local Plan Part 2. The Leader said that he would address these points under Leader's Announcements.
- 23.4 The Minutes of the Meetings of the Council held on 16 July and 18 September 2019 were confirmed, subject to the correction of typographical errors and omissions identified, and the Mayor would sign these once the corrections had been made.

CNL24. APOLOGIES FOR ABSENCE (Agenda item 2.)

- 24.1 Apologies for absence were received from Cllrs Sally Dickson, Brian Edmonds, Peter Isherwood, Stephen Mulliner, Nick Palmer, Paul Rivers, and Penny Rivers.

CNL25. DECLARATIONS OF INTEREST (Agenda item 3.)

- 25.1 The following declarations were received from Members:

Item 9. Minutes of the Executive meeting on 8 October 2019

Re Minute EXE 27/19, Cllr John Neale declared a non-pecuniary interest, as Leader of Farnham Town Council, and left the Council Chamber during the statements on this item.

Re Minute EXE 27/19, Cllrs John Ward, David Beaman, Andy MacLeod, and Mark Merryweather declared non-pecuniary interests, as Members of Farnham Town Council. They remained in the Council Chamber during the statements on this item.

Re Minute EXE 28/19, Cllr Michael Goodridge declared a non-pecuniary interest as he is Honorary Vice-President of Holloway Hill Bowling Club.

Re Minute EXE 28/19, Cllr Steve Cosser declared a non-pecuniary interest as he is a member of committee of Holloway Hill Bowling Club.

Agenda Item 11. Members' Allowances – Special Responsibility Allowances for Chairman and Vice-Chairman of the Standards Committee.

Cllrs John Robini, Jacquie Keen and Michael Goodridge declared pecuniary interests as they would be the immediate beneficiaries of the proposed Special Responsibility Allowances. The Members left the Council Chamber during the consideration of this item.

CNL26. MAYOR'S ANNOUNCEMENTS (Agenda item 4.)

- 26.1 The Mayor thanked the Rev. Ian Maslin and colleagues at St Nicholas Cranleigh for hosting her Civic Service on 22 September, which had been a very enjoyable occasion. She also thanked Andrew Smith and Annalisa Howson from the Housing Service, Cllr Anne-Marie Rosoman, and the Waverley Tenants' Panel, for their work in organising the events over the summer to celebrate 100 years of council housing. The Mayor encouraged Members to look at the exhibition at the back of the Council Chamber which told the story of council housing in Waverley.
- 26.2 The Mayor congratulated Waverley's apprentices – Tommy Grant, Jasmine Davies, Sophie Mantel, Faye Pringle, Anita Shepard, and Kathy Berry – who had received their certificates at an Apprenticeship and Teacher graduation ceremony at Guildford Cathedral. The Mayor thanked Waverley Training Services for their work in helping young people gain valuable work-based qualifications.
- 26.3 The Mayor had enjoyed attending many events, including the Surrey Hills Wood Fair where she had planted an oak sapling at the Cranleigh Showground, donated from her own woodland. Surrey County Council had committed to planting 1.2m trees by 2030, and she had been honoured to be part of the launch this important initiative.
- 26.4 The Mayor reminded councillors that they could follow her activities on Facebook.
- 26.5 Finally, the Mayor advised councillors that as Mayor she would only use her vote at Full Council meetings in the event of having to exercise the chairman's casting vote; otherwise, she would abstain from voting.

CNL27. LEADER'S ANNOUNCEMENTS (Agenda item 5.)

- 27.1 The Leader confirmed that all appointments of Waverley representatives to relevant outside bodies had now been filled. He also apologised for not having sent a personal response to Cllr Adams in relation to the questions he had asked about Local Plan Part 2. An email had been sent out to all councillors with an update on the timetable for Local Plan Part 2.
- 27.2 With regard to Procedure Rule 17, the Leader proposed that all votes at the Council meeting should be taken using the electronic voting, and that they should be recorded votes. He was aware of some concerns raised about how the names of councillors were displayed on the screen following a recorded vote, and this was being looked into; however, in the meantime he did not feel that this should prevent the use of electronic recorded voting which would enable Members' votes to be recorded in the minutes of the meeting. A number of councillors, including Councillors Paul Follows, Steve Williams, John Neale, Mark Merryweather, and Andy MacLeod, supported the proposal, and the Mayor was happy to confirm that all the votes at the meeting would be taken as electronic recorded votes.

CNL28. QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 6.)

28.1 The following questions were received from members of the public in accordance with Procedure Rule 10:

**1.Question to the Leader, received from Daniel Kuszel of Godalming:**

*“Does the Leader of Waverley Borough Council believe it is right that a road located in the centre of Godalming that is busy with cars and football should only be cleaned once every 30 weeks?”*

**Response from the Leader of the Council:**

“Street Cleaning in the Borough is managed in accordance with the Code of Practice on Litter and Refuse issued by DEFRA and updated in September 2019. Consultants engaged to assist with the Overview and Scrutiny Review of the Refuse, Recycling and Street Cleaning Service carried out an inspection of a random selection of streets in Cranleigh, Godalming, Haslemere and Farnham on 15 and 16 August 2017. The focus had been on retail areas and adjoining residential streets, and certain social housing areas. They advised that the standard was generally very high overall, with no significant litter problems.

Streets in areas surrounding the town centres are classed as low intensity and are scheduled for a 13 week clean. The particular road in question invariably has parked cars along its length and parking suspension has to be arranged with Guildford Borough Council for a mechanical clean. It was last mechanically cleaned on 3 October. Since April the road has been inspected on several occasions. When and where sections of the road were found to be below the standards in the Code of Practice arrangements have been made to sweep those sections manually.”

**2.Question received from Gill Leslie and Lynda McDermott of Cranleigh:**

*“In December 2018 we requested Waverley Borough Council to sign and implement the Charter against Modern Slavery. Waverley Borough Council’s written reply was that they have “committed to making a clear statement on this subject which will be on our website in the New Year.” Our research shows that this has not happened - It is not mentioned at all in the 2019 Safer Waverley Partnership (SWP) plan We therefore call on Waverley Borough Council to take this issue seriously by signing the Modern Slavery Charter as supported by Surrey County Council and more than 50 other local authorities and wider organisations such as the Cooperative Group (See [www.co-operative.coop/ethics/modern-slavery](http://www.co-operative.coop/ethics/modern-slavery))*

**The Charter against Modern Slavery**

Waverley Borough commits to:

1. Train its corporate procurement team to understand modern slavery through the Chartered Institute of Procurement and Supply’s (CIPS) online course on Ethical Procurement and Supply.

2. Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for noncompliance.
3. Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.
4. Highlight to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.
5. Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
6. Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
7. Review its contractual spending regularly to identify any potential issues with modern slavery.
8. Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.
9. Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
10. Report publicly on the implementation of this policy annually.

*We foresee no disadvantages to Waverley Borough Council in signing this Charter as there is cost free support available through the NGO, TISC REPORT (TISC = Transparency in Supply Chains) See (<https://tiscreport.org/>). On behalf of the borough this NGO will monitor companies supplying Waverley in relation to their compliance with section 54 of the Modern Day Slavery Act 2015*

*As an example, Rotherham Council used TISC Report to examine their suppliers, and discovered that 17 of their main suppliers were not in compliance.*

*It is not credible that Waverley Borough Council has no suppliers who are not complying with the Act. We urge the Council to take this step now."*

Lynda McDermott and Gill Leslie were attended the meeting and read their question.

**Response from the Leader of the Council:**

"The Modern Day Slavery Statement sits within the Council's Safeguarding Policy for Adults and Children as the impact of Modern Day Slavery cuts across many council services. The Safeguarding Policy is currently being refreshed and the Modern Day Slavery Statement has been expanded to incorporate the Council's full role and responsibilities, staff training, raising awareness and reporting.

In relation to procurement and contracts there is a specific statement within the Modern Day Slavery Statement. Behind the statement there are the Contract Procurement Rules and they will be updated to reference modern day slavery. To clarify, Section 54 of the Modern Slavery Act 2015 requires commercial organisations in the UK, with a turnover of at least £36 million, to prepare and publish a slavery and human trafficking statement each year.

Waverley Borough Council is not in scope of section 54 but is looking to voluntarily publish a statement.

When updating the CPRs the council will:

- Consider how *large* is defined in relation to employers or will Council want to expand to *all* as modern day slavery can also occur in smaller employers.
- Strengthen the current wording in the guidance note to tenderers to: ***if any organisation or employer is found to knowingly undertake practices of modern day slavery their contract with WBC will be immediately terminated.***
- Include the relevant aspects of the Charter against Modern Slavery which are not already incorporated in the Safeguarding Policy as a whole.
- ***Modern Day Slavery Statement Appendix - Procurement and Contracts:***

***Waverley Borough Council strongly opposes slavery and human trafficking and never knowingly conducts business with partners, contractors, supply chain or employees involved in such practice. Any supplier wishing to conduct business with the Council must fulfil any obligations placed upon them by The Modern Day Slavery Act 2015.***

#### CNL29. QUESTIONS FROM MEMBERS (Agenda item 7.)

- 29.1 The following question was received from Cllr Jerry Hyman in accordance with Procedure Rule 11:

“In respect of Cllr Macleod’s response to my Question to the Executive, on p34 of the Council Agenda papers, I am grateful for the confirmation that the Executive accepts that appropriate assessment of proposed and/or available mitigation is required before residential consents in the vicinity of their TBH and WH SPAs can be lawfully granted. Please confirm that no such assessment yet exists, and hence consents cannot be granted lawfully until such assessment is available.

Thank you.”

#### **Response from the Leader:**

“The appropriate assessments you refer to are carried out lawfully and in consultation with Natural England. For this reason, planning consents affected will continue to be granted lawfully. The answer given to your question to the Executive on 8 October 2019 provides further detail in this respect and on Habitats generally. Please also note that external Counsel is giving an all-Councillor training on EIA and Habitats on 6 November, where time will be allowed for questions from Councillors.”

CNL30. MOTIONS (Agenda item 8.)

There were no motions from Members.

CNL31. MINUTES OF THE EXECUTIVE (Agenda item 9.)

31.1 It was moved by the Leader of the Council, Cllr John Ward, duly seconded by the Deputy Leader Cllr Paul Follows, and

RESOLVED that the Minutes of the Executive held on 8 October 2019 be received and noted.

There was one Part I matter for the Council's consideration.

**CNL 31.2/19 Statement of Community Involvement (EXE 23/19)**

31.2.1 Cllr Hyman opened the discussion by reminding Members that the Statement of Community Involvement (SCI) had been brought back to Council for Members to ensure that it was lawful, and to consider whether the public should be consulted on the changes to the SCI. The key issue was whether the SCI was lawful, and he referred Members to paragraph 2.18 of the Officer's report which stated "*The Council does not have a specific policy as such to deal with neighbourhood planning.*" Cllr Hyman then referred to S18 (2B) of the Planning and Compulsory Purchase Act 2004, which he maintained the Council was not complying with in the published SCI.

31.2.2 Cllr Hyman asked for a response to three questions: that the Constitution did require Members to act within the law? That the Planning and Compulsory Purchase Act 2004, Section 18 (2B) required that the council have an SCI which sets out the policies for giving advice or assistance on modification of Neighbourhood Plans? And, that the council did not have that policy? Cllr Hyman concluded that he could not support the recommendation as proposed.

31.2.3 Cllr MacLeod advised Members that officers had spent a lot of time considering the amendments Cllr Hyman had proposed in July, and he and officers had met with Cllr Hyman to explain the approach now recommended. Officers' advice was that the approach was lawful, and he was content with this.

31.2.4 Cllr Cockburn referred to her experience of working on the modification to the Farnham Neighbourhood Plan, and commended Waverley's Planning Officers, especially Matthew Ellis and Alice Knowles, for all they had done to assist the Town Council in the run up to, and at the Examination. She was content with the words of the SCI, and pleased to have the opportunity to offer her own, and Farnham's, thanks to Waverley officers for providing such excellent support.

31.2.5 Cllr Hyman made a point of personal explanation, to confirm that he had attended the meeting with officers, and he had been disappointed that

officers had refused to put up on a screen the law and show how the SCI was lawful. He asked again for his questions (in 31.2.2) to be answered.

31.2.6 The Leader referred Members to paragraph 2.17 of the report which referred to the statutory functions of the council in relation to Neighbourhood Plans, and he confirmed that the council's approach was not unlawful. Cllr Hyman raised a point of order to ask the Mayor if he was going to receive a response to his questions. The Mayor advised that she was content with the advice given, and if Cllr Hyman still had concerns he should raise them with the Monitoring Officer after the meeting.

31.2.7 The Mayor moved the recommendation that no further changes were required to the Statement of Community Involvement, for the reasons set out in the report.

As previously agreed, a recorded vote was taken using the electronic voting.

For the motion: 43

Cllrs Brian Adams, Christine Baker, David Beaman, Roger Blishen, Peter Clark, Carole Cockburn, Richard Cole, Steve Cosser, Martin D'Arcy, Jerome Davidson, Kevin Deanus, Simon Dear, Patricia Ellis, David Else, Jenny Else, Jan Floyd-Douglas, Paul Follows, Michael Goodridge, John Gray, Michaela Gray, Joan Heagin, Val Henry, Dan Hunt, Anna James, Jackie Keen, Robert Knowles, Jack Lee, Andy MacLeod, Michaela Martin, Peter Martin, Mark Merryweather, Kika Mirylees, John Neale, Peter Nicholson, Julia Potts, Ruth Reed, John Robini, Anne-Marie Rosoman, Richard Seaborne, Liz Townsend, John Ward, Steve Williams, George Wilson.

Against the motion: 1  
Cllr George Hesse

Abstentions: 6

Cllrs Mary Foryszewski, Chris Howard, Jerry Hyman, Penny Marriott, Peter Marriott, Trevor Sadler,

The motion was carried.

**RESOLVED that no further changes were required to the Statement of Community Involvement, for the reasons set out in the report.**

31.3 Part II Matters of Report

### **Dunsfold Park Garden Village – Governance Arrangements (EXE24/19)**

31.3.1 Cllr Follows made a statement to clarify the Executive's intentions in relation to the governance arrangements for the Dunsfold Park Garden Village, which he knew had been a concern for a number of Members from the eastern wards. He confirmed that the Executive considered the following to be binding, and part of the decision made by the Executive:

- With regard to the Strategic Governance Board, this would have no direct decision-making powers and would make recommendations to the



Executive. “Local Members” were the Members from any of the wards within the Eastern planning area, and four of these Members would be appointed by the Leader in consultation with the Group Leaders whose groups were represented in that area (Conservative, Green, and Liberal Democrat). There would be a maximum of three relevant Executive Members, appointed by the Leader. Surrey County Council representatives would be appointed as required by the Leader in consultation with officers.

- With regard to Advisory Group, Local Members would be defined in the same way as for the Strategic Governance Board.
- There would be formal terms of reference for each of the groups.

Cllr Follows concluded by assuring Members that he was happy to discuss any other issues they had with the arrangements.

31.3.2 Cllr Liz Townsend advised that she had several concerns about the governance arrangements, and she welcomed the clarification provided by Cllr Follows. She had three additional points:

- Cllr Townsend was concerned at the lack of transparency and accountability of the having the Leader chairing the Strategic Governance Board, and effectively making recommendations to himself as chairman of the Executive. She would prefer an experienced non-Executive Member as chairman, but suggested that the Deputy Leader as a compromise.
- The officer’s report had stated that the arrangements proposed reflected good practice established by other local authorities with similar major planning developments; but Cllr Townsend had not been able to find a similar model to that agreed by the Executive. She was also concerned that the structure would be very time-consuming for officers and asked whether any of the £150k from Homes England would be used to cover the costs.
- Finally, Cllr Townsend was disappointed that no climate change implications had been identified arising from the governance arrangements, such as the carbon footprint of the additional meetings. There were several on-line resources that would enable an estimate of the environmental impact of an average meeting. The Council had committed to being carbon neutral by 2030 and business as usual was not an option. She asked that this be a standard element on all reports.

31.3.3 Cllr Kevin Deanus advised that he had emailed the Leader some time ago to suggest that the Executive portfolios had ignored Dunsfold Park, the largest and most complex development in Waverley’s history. The Leader had responded that he was not intending to appoint a portfolio holder, but reserved the right to become involved if necessary. Cllr Deanus felt this was dismissive and ignored the risk to every ward if the housing at Dunsfold Park was not delivered with the necessary infrastructure. He was therefore pleased to see the governance arrangements put in place. However, he was disappointed that ward councillors had not been consulted in developing the proposals, and they had been presented to Members without recognising and valuing the important role of ward members in their local communities. He reminded Members of the Council’s corporate strategy passed in September, which made a commitment to open, democratic, and

participative governance, and to a more open and inclusive approach to communication and decision-making. Cllr Deanus was disappointed ward members were not consulted on the governance arrangements, and that the parish and community had also been ignored. It was important that the Council practised what it preached.

- 31.3.4 Cllr Richard Seaborne asked the Leader, as chairman designate of the new Dunsfold Park Strategic Governance Board, for some assurance around the implementation of the governance arrangements, and shared an example of why this was a concern. Cllr Seaborne referred to the recent invitation from the National Planning Inspectorate to the council to indicate, as statutory consultee, what information it considered should be provided in the environmental statement for the conversion of the emergency runway at Gatwick into a conventional second runway. The impact of this change would see a significant increase in the number of daily flights, increased noise pollution affecting the east of the borough, and increased traffic on the already inadequate road network; as well as the negative impact on the carbon footprint of the south east. Local Members were not alerted to the consultation, and only found out about it through local noise campaign groups. Cllr Seaborne was pleased that Waverley had provided a thorough response to the consultation, but asked if the Executive had been consulted, as local Members had not. Cllr Seaborne suggested there might be a need for a policy in relation to expansion at Gatwick because of its impact on the east of the borough, and reiterated his request for assurance from the Leader that through the Dunsfold Park governance arrangements local Members would have better involvement in matters relevant to Dunsfold Park and its future residents than had been the case in relation to the recent consultation.

### **Surrey Hills AONB Management Plan 2020-25 (EXE25/19)**

- 31.3.5 Cllr Adams reported that following his comments at the Executive meeting on 8 October, he had met with Cllr MacLeod and they had agreed that there was a need for the Management Plan to have supplementary information to provide more detail on the rather open statements in the body of the document. This would help ensure consistency across the planning authorities across the AONB, and provide guidance to planning inspectors on appeals, particularly with regard to design criteria and densities of sites. Cllr Adams wished the Portfolio Holder success in achieving these important clarifications.

### **Property Investment Advisory Board (EXE 26/19)**

- 31.3.6 Cllr John Gray noted that the changes to the terms of reference of the Property Investment Advisory Board had not been brought to Council for approval, as they had been previously. Under the previous council the property investment strategy had been robustly scrutinised by Overview and Scrutiny and the Audit Committee, and the membership of the Board had been carefully considered to provide balance and independence in the advice of the Board to the Executive, whilst preserving the independence of Audit and Overview and Scrutiny. Cllr Gray asked for assurance that future

changes to the Property Investment Advisory Board terms of reference would be scrutinised and brought to Full Council for endorsement.

[Cllr John Neale left the Council Chamber.]

### **Asset Transfer to Town and Parish Councils (EXE 27/19)**

31.3.7 Cllr Jerry Hyman noted that this was an important matter for towns and parishes and hoped that they had the resources to undertake the necessary scrutiny of proposals. He had some concern about the resolution added at the Executive referring to further possible freehold transfers, although there was no detail in the papers about what these might be or on what terms other than the clarification that the liabilities would transfer with the assets. He supported the principle of asset transfers, but asked that the Mayor and Leader ensured Members were kept informed about future transfers agreed.

[Cllr John Neale left the Council Chamber.]

31.3.8 In response to the statements from Members, the Leader and relevant Portfolio Holders commented:

- Towns and Parishes had been invited to tell the council if they wished to take on responsibility for the maintenance of green spaces. Farnham Town Council had been asking for the freehold transfer of Gostrey Meadow for a long time and the council had been pleased to agree terms and conditions. Any further asset transfers, whether freehold or leasehold, would be driven by requests from the towns and parishes.
- With regard to the Property Investment Advisory Board, Cllr Merryweather advised that the newly agreed membership was between the original membership and that agreed latterly by the previous council. He was satisfied that the new membership had the right skill set, geographical representation, political philosophy and understanding of the need for confidentiality, and was of a size that would enable it to respond quickly to opportunities. The updated legal advice received related to borrowing and the type and location of property investment, and had clarified that a property company was not required to invest in residential property within Waverley.
- Cllr MacLeod thanked Cllr Adams for his time and thoughts on the AONB Management Plan. He had also spoken with Cllr Ruth Reed, who was the Waverley representative on the AONB Board.
- The Leader thanked Cllr Townsend for her comments on the Dunsfold Park governance arrangements. He looked forward to local members playing an important role in these arrangements.
- Cllr Steve Williams thanked Cllr Seaborne for drawing his attention to the Gatwick consultation response; the Executive had not seen it, and arrangements had now been put in place to ensure that such consultations were referred to the Portfolio Holder in future. The Council's

response to the consultation would be reframed to ensure it reflected the administrations policies, especially on the climate emergency.

CNL32. MINUTES OF THE STANDARDS COMMITTEE (Agenda item 10.)

32.1 It was moved by the Chairman of the Committee, Cllr John Robini, duly seconded by the Vice-Chairman, Cllr Michael Goodridge, and

RESOLVED that the Minutes of the Meetings of the Standards Committee held on 30 September 2019 be received and noted.

32.2 The Chairman reported that the Committee had considered amendments to three of the Council's Procedure Rules. However, at this time the Committee had only one recommendation to Council, which was to amend Procedure Rule 10 in order to reinstate Informal Questions before the start of Council meetings, on the same basis as they had operated previously, and on a trial basis. The proposed wording of the amended Procedure Rule 10 was included in the Council agenda papers.

32.3 Cllr Hyman fully supported the reinstatement of informal questions, and asked that these be included in the webcast of the meetings. Cllr Follows agreed that informal questions were part of the meeting, and should be webcast. Robin Taylor, Head of Policy and Governance confirmed that the PR 10 could be clarified so that informal questions were part of the formal Council meeting. Cllr Goodridge also agreed that informal questions should be webcast, and pointed out that when introduced previously meetings had not been webcast.

32.4 The Mayor moved the motion, that Council Procedure Rule 10 be amended to reinstate Informal Questions at Council meetings, on a trial basis; and that these would be part of the formal webcast meeting.

As previously agreed, a recorded vote was taken using the electronic voting.

For the motion: 48

Cllrs Brian Adams, Christine Baker, David Beaman, Roger Blishen, Peter Clark, Carole Cockburn, Richard Cole, Steve Cosser, Martin D'Arcy, Jerome Davidson, Kevin Deanus, Simon Dear, Patricia Ellis, David Else, Jenny Else, Jan Floyd-Douglas, Paul Follows, John Gray, Michaela Gray, Joan Heagin, Val Henry, George Hesse, Chris Howard, Dan Hunt, Jerry Hyman, Anna James, Robert Knowles, Jack Lee, Andy MacLeod, Peter Marriott, Michaela Martin, Peter Martin, Mark Merryweather, Kika Mirylees, John Neale, Peter Nicholson, Julia Potts, Ruth Reed, Anne-Marie Rosoman, Trevor Sadler, Richard Seaborne, Liz Townsend, John Ward, Steve Williams, George Wilson.

Against the motion: 0

Abstentions: 2

Cllrs Mary Foryszewski, Penny Marriott.

The motion was carried.

**RESOLVED that Council Procedure Rule 10 be amended to reinstate Informal Questions at Council meetings, on a trial basis; and that these would be part of the formal webcast meeting.**

32.5 Cllr Robini reported that he had received no requests from Members to speak on matters in Part II.

CNL33. MEMBERS' ALLOWANCES - SPECIAL RESPONSIBILITY ALLOWANCES FOR THE CHAIRMAN AND VICE-CHAIRMAN OF THE STANDARDS COMMITTEE  
(Agenda item 11.)

Councillors John Robini, Jackie Keen and Michael Goodridge left the Council Chamber for the duration of this item.

33.1 The Mayor referred Members to the report from the Head of Policy and Governance which proposed amendments to the Schedule of Special Responsibility Allowances to the Members Allowances Scheme, which would bring the Special Responsibility Allowances for the Chairman and Vice-Chairman of the Standards Committee into line with the allowances of the Chairman and Vice-Chairman of the other Council committees.

33.2 Cllr Follows advised Council that the remit of the Standards Committee had increased beyond that originally envisaged in 2012 when the allowances had first been set, particularly in relation to the oversight of the Constitution. In due course, the Committee would consider the outcomes of the Governance Review and the implementation of any agreed changes through the revision of the Constitution. Cllr Beaman reminded Members that any Member was only entitled to receive one Special Responsibility Allowance at any time.

33.3 Cllr Hyman argued that the increase came at a time of budget constraints for the Council and recommended that there should be a complete review of Member allowances to ensure value for money for time spent on council work.

33.4 The Mayor moved the recommendation, to amend the Schedule of Special Responsibility Allowances to the Scheme of Members Allowance to increase the SRA for the Chairman of the Standards Committee to the same level as for other Committee Chairman, and to introduce an SRA for the Vice-Chairman of the Standards Committee at the same level as for other Committee Vice-Chairman, and that these SRAs be backdated to the beginning of the current Council year.

As previously agreed, a recorded vote was taken using the electronic voting.

For the motion: 40

Cllrs Brian Adams, Christine Baker, David Beaman, Roger Blishen, Peter Clark, Carole Cockburn, Richard Cole, Steve Cosser, Martin D'Arcy, Jerome Davidson, Kevin Deanus, Simon Dear, Patricia Ellis, David Else, Jenny Else, Jan Floyd-Douglas, Paul Follows, Michaela Gray, Joan Heagin, Val Henry, George Hesse, Dan Hunt, Robert Knowles, Jack Lee, Andy MacLeod, Peter Marriott, Michaela Martin, Peter Martin, Mark Merryweather, Kika Mirylees,

John Neale, Peter Nicholson, Julia Potts, Ruth Reed, Anne-Marie Rosoman, Richard Seaborne, Liz Townsend, John Ward, Steve Williams, George Wilson.

Against the motion: 0

Abstentions: 7

Cllrs Mary Foryszewski, John Gray, Chris Howard, Jerry Hyman, Anna James, Penny Marriott, Trevor Sadler.

The motion was carried.

**RESOLVED that the Schedule of Special Responsibility Allowances to the Scheme of Members Allowance be amended to increase the SRA for the Chairman of the Standards Committee to the same level as for other Committee Chairman, and to introduce an SRA for the Vice-Chairman of the Standards Committee at the same level as for other Committee Vice-Chairman, and that these SRAs be backdated to the beginning of the current Council year.**

CNL34. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Agenda item 12.)

34.1 It was moved by the Chairman of the Committee, Cllr Robert Knowles, duly seconded by the Vice-Chairman, Cllr Peter Clark, and

RESOLVED that the Minutes of the Licensing and Regulatory Committee meeting held on 23 September 2019 be received and noted.

34.2 The Chairman reported that there were no matters for Council to consider in Part I, and he had received no requests from Members to speak on matters in Part II.

CNL35. MINUTES OF THE AUDIT COMMITTEE (Agenda item 13.)

35.1 It was moved by the Chairman of the Committee, Cllr Peter Marriott, duly seconded by the Vice-Chairman, Cllr Jerome Davidson, and

RESOLVED that the Minutes of the Meetings of the Audit Committee held on 22 July and 24 September 2019 be received and noted.

35.2 The Chairman reported that there were no matters for Council to consider in Part I of either set of minutes, and he had received no requests from Members to speak on matters in Part II.

The meeting concluded at 8.30 pm